FOOD AND AGRICULTURE ORGANIZATION OF THE UNITED NATIONS
Terms of Reference for Intern *

Name:			
Job Title:**	Marketing and Outreach Intern		
Division/Department:	Resource Mobilization Division (TCR), Technical Cooperation Department		
Programme/Project Number:	n/a		
Duty Station:	FAO HQ, Rome		
Expected Start Date of Assignment:	1 November 2018	**Duration:**	3 months
Reports to:	***Name:*** Pablo Rabczuk	***Title:***	Strategic Marketing and Outreach Group Leader

* Please note: If this TOR is for Consultant / PSA.SBS contract, the minimum relevant experience required **for the assignment** is as follows:
1 year for a category C 5 years for a category B 12 years for a category A

** Please enter a short title (max 25 chars) for this assignment.

GENERAL DESCRIPTION OF TASK(S) AND OBJECTIVES TO BE ACHIEVED

Under the overall guidance of the Head of the Marketing, Outreach and Reporting Unit (TCR2) and the direct supervision of the Group Leader for Strategic Marketing and Outreach, the intern will support TCR2 in the preparation of resource partner reports, in particular one major partnership report on *"FAO+China"*, through the following tasks:

1) Conduct background research on programmes and projects where China has invested over the past 5 years, with a specific focus on South-South Cooperation and related programmes and in close coordination with the South-South Cooperation Unit in DPS.
2) Further conduct interviews and desk research on China's activities related FAO'\s normative work, and summarize it as an input into the report.
3) Support the initial drafting of the FAO+China report (in English).
4) Assist in the proofreading and final editing of the English report and its Chinese translation.
5) Support the launching of the report at Rome HQ, in collaboration with OCC, and in Beijing, China, in close collaboration with the FAO Office in China.
6) Facilitate the related outreach activities related to the launch of the report, in both English and Chinese, including on the most relevant digital and social media outlets.
7) Perform other tasks as required.

KEY PERFORMANCE INDICATORS

Expected Outputs:	Required Completion Date:
Successfully undertake in a timely manner the duties as set out above.	As required by the supervisor and by the end of the contract.